CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

EXPRESSION OF INTEREST (EOI)

For

EMPANELMENT OF TRAINING PARTNERS

for Skill Development Training in West Bengal

PM-AJAY | Construction Sector

Issued by

Construction Skill Development Council of India (CSDCI)

Gurugram, Haryana

EOI Issue Date: 17 November 2026

Last Date for Submission: 30 November 2026

Construction Skill Development Council of India (CSDCI)

INVITATION FOR EXPRESSION OF INTEREST

Construction Skill Development Council of India (CSDCI) invites Expressions of Interest (EOIs) / detailed proposals from eligible Training Partners for implementation of Short-Term Training (STT) in the Construction Sector in West Bengal under PM-AJAY for FY 2026–27, in accordance with the requirements communicated by the West Bengal Scheduled Castes, Scheduled Tribes and Other Backward Classes Development and Finance Corporation.

The EOI document contains details of the programme, eligibility and infrastructure requirements, Training Partner responsibilities, cost and payment conditions, evaluation process, and submission requirements. Applicants are requested to submit complete information and supporting documents in the prescribed formats.

CSDCI reserves the right to seek clarifications, verify information, shortlist or reject any or all EOIs, or modify/discontinue the process in accordance with applicable requirements, without creating any entitlement to target allocation or payment.

1. BACKGROUND

Construction Skill Development Council of India (CSDCI) invites Expressions of Interest (EOIs) / detailed proposals from eligible Training Partners for implementation of Short-Term Training (STT) in the Construction Sector in West Bengal under PM-AJAY for FY 2026–27, in accordance with the requirements communicated by the West Bengal Scheduled Castes, Scheduled Tribes and Other Backward Classes Development and Finance Corporation.

The programme seeks to identify capable Training Partners with suitable training facilities, qualified trainers, candidate mobilisation capacity and systems to meet delivery, documentation, monitoring and quality requirements as per the scheme guidelines. Submission of an EOI or empanelment shall not, by itself, create an entitlement to a training target or payment.

2. OBJECTIVES OF THE EOI

- Identify capable Training Partners for delivery of construction-sector skill development training in West Bengal.
- Ensure availability of suitable training centres, qualified trainers, tools and practical training facilities.
- Establish a transparent process for assessing Training Partner capacity, candidate mobilization, training delivery and compliance readiness.
- Support assessment, certification and placement/self-employment facilitation in line with approved scheme conditions.

3. SCOPE OF WORK

- Candidate mobilisation, eligibility screening, enrolment and batch formation.
- Delivery of theory and practical training for the prescribed duration, aligned with the applicable Qualification Pack (QP), National Occupational Standards (NOS), model curriculum and scheme instructions.
- Deployment of suitably qualified and CSDCI ToT-certified trainers for relevant job roles before training commences.
- Provision of suitable classrooms, practical training areas, tools, equipment, consumables, learner materials and basic amenities as per CSDCI guidelines.
- Maintenance of candidate, trainer, attendance, batch, training, assessment, certification and financial records, and submission through applicable portals or prescribed formats.
- Coordination with CSDCI, the West Bengal Scheduled Castes, Scheduled Tribes and Other Backward Classes Development and Finance Corporation and designated monitoring officials throughout implementation.
- Support for assessment, certification, placement or self-employment facilitation and post-training verification in accordance with approved scheme conditions.

4. JOB ROLES AND TRAINING TARGETS

The course-wise, batch-wise and aggregate intake limits communicated by the department are reproduced below. The course-wise split is not specified in the communication and shall be proposed by applicants within the combined ceiling, subject to approval by the competent authority.

Note: The department has communicated a combined maximum of 14 batches and 430 trainees across the two courses. It has not prescribed a separate course-wise intake. Applicants shall propose the split; final allocation will be subject to approval.

S. No.	Job Role	Sector	QP Code	Target	Location	Batches
1	Bar Bender and Steel Fixer	Construction Sector	CON/Q0203	430	All districts of West Bengal	maximum of 14
2	Assistant Electrician		CON/Q0602			

5. ELIGIBILITY AND INFRASTRUCTURE REQUIREMENTS

- Applicant must be a legally established organization and CSDCI Affiliated Training Partner and accredited in the job role mentioned above with relevant skill-development or vocational-training experience.
- Applicant should demonstrate access to suitable training premises in West Bengal.
- Applicant must be able to deploy qualified trainers and arrange tools, equipment and consumables required for the selected job role(s).
- Applicant should have capacity to mobilize eligible candidates, maintain verifiable records and comply with scheme and monitoring requirements.
- Applicant should disclose relevant experience, past performance and any material compliance issues that may affect delivery.
- Centre readiness should include internet connectivity, biometric attendance, CCTV coverage of training areas, drinking water, seating, washrooms and accessibility features for Persons with Disabilities (PwDs), as applicable. Centre should be SMART accredited.

6. TRAINING PARTNER RESPONSIBILITIES

- Attendance and evidence: Maintain biometric attendance records for candidates and trainers. Submit batch-completion attendance logs when required. Daily geo-tagged photographs must be sent to the email address specified during the project.
- CCTV records: Retain and submit complete CCTV hard disk/footage for the training period, along with relevant bills, when required for verification.
- Training content, learner support and candidate facilitation shall be provided as per the approved PM-AJAY project requirements and instructions of the competent authority.
- Trainer deployment: Training must commence only after appropriately CSDCI ToT-certified trainers have been deployed.
- Branding: Follow PM-AJAY, Skill India and other branding instructions communicated by the competent authority.
- Local coordination: Coordinate with the concerned district administration and designated officials before batch commencement.
- Monitoring: Cooperate with monitoring by the Department, CSDCI staff and other designated officials. Rectify observations within the timeline communicated by the competent authority.

- Integrity: Ensure candidate records, attendance, invoices, photographs, placement evidence and declarations are genuine, complete, legible and verifiable.

7. COST NORMS, ASSESSMENT AND PAYMENT MILESTONES

7.1 Cost norms: The training cost, including applicable candidate support components (if any), shall be determined by the West Bengal Scheduled Castes, Scheduled Tribes and Other Backward Classes Development and Finance Corporation. Applicable cost norms, eligible cost components and payment conditions will be communicated separately by the Department at a later stage. No training cost, reimbursement or candidate support amount shall be assumed unless formally communicated and approved by the competent authority. All the costs, terms and conditions will be as per scheme guidelines.

Cost norms, admissible components, payment milestones and reimbursement shall be governed by PM-AJAY guidelines, the approved project cost and written directions of the competent authority. No amount shall be assumed unless formally approved and communicated. Candidate dropout and recovery / adjustment provisions shall be as per the approved scheme conditions.

Assessment and certification shall be conducted in accordance with applicable NSQF / PM-AJAY norms and written instructions of the competent authority. Applicable assessment fees and reassessment conditions shall be communicated / approved separately; applicants shall not assume any rate unless formally notified.

Applicants shall submit employer Letters of Intent / undertakings supporting employment opportunities for not less than 80% of the proposed intake, as specifically requested by the department. Placement and self-employment facilitation details shall be provided in the prescribed annexure.

7.4 Payment milestones, subject to verification and final approved scheme conditions:

- Payment milestones and release conditions shall be as per the final approved PM-AJAY project terms and written work order.

All documents must be clear, legible and verifiable. Falsified, incomplete or unverifiable submissions may result in rejection of the tranche claim. Department monitoring reports may be considered during invoice approval and payment release.

8. APPLICATION DOCUMENTS

Applicants shall submit a signed EOI with the information and supporting documents listed below. If a document is not applicable, mark it "Not Applicable" and provide a brief reason rather than leaving the field blank.

- Organisation profile, registration/incorporation proof, PAN and GST details, as applicable.
- CSDCI affiliation letter.
- Details of relevant skill-development projects, including client/scheme, sector, job roles, targets and outcomes.
- Training centre profile for West Bengal, complete address, centre photographs and proof of ownership, lease or access to the premises.
- Job-role-wise trainer details, qualifications and relevant ToT certificates, including availability and deployment plan.
- List of tools, equipment, consumables, practical training areas, classroom facilities and learner amenities.
- Job-role-wise target requested, proposed district/location and candidate mobilisation plan.
- Quality assurance, attendance capture, CCTV/photographic documentation and reporting arrangements.
- Placement/self-employment facilitation plan and relevant LoIs or linkage documents, where available or required.
- Declaration that information submitted is accurate and that the applicant will comply with applicable scheme instructions and approved terms.
- Applicants shall submit employer Letters of Intent / undertakings supporting employment opportunities for not less than 80% of the proposed intake, as specifically requested by the department

9. EVALUATION AND SELECTION PROCESS

CSDCI may scrutinize applications, seek clarifications or additional documents, verify past performance and conduct physical or virtual inspection of proposed training centres. Applications may be assessed on the following parameters:

- Relevant skill-development experience and past performance.
- Training centre readiness, infrastructure and availability of tools/equipment.
- Trainer availability, qualifications and CSDCI ToT status.
- Candidate mobilisation strategy and ability to meet requested targets.
- Documentation, attendance, CCTV, photographic evidence and reporting systems.
- Placement/self-employment facilitation and overall implementation capacity.

CSDCI may recommend or shortlist applicants for further consideration. Final centre approval, target allocation, training commencement and payment remain subject to approval by the competent authority and written allocation/work order.

10. SUBMISSION OF EOI

Interested Training Partners shall submit the signed EOI / final proposal, completed Annexures 1–5 and the additional department-prescribed formats in Annexure 6, along with the declaration and supporting documents, in hard copy as well as via email on or before 30 November 2026.

CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

Email / submission channel: Share full proposal on admin@csdcindia.org

Physical submission:

To- Hari Shyam Maurya

Subject- Submission of EOI for PM AJAY- West Bengal

Construction Skill Development Council of India (CSDCI),

201&202, Tower 4B, DLF Corporate Park,

Mehrauli-Gurgaon Rd, Garden Estate, DLF Phase 3,

Sector 24, Gurugram, Haryana 122010 Gurugram, Haryana.

(Ph No-9311055630)

11. VALIDITY AND GENERAL TERMS

- This EOI is an invitation to express interest and is not a guarantee of empanelment, target allocation, contract award or payment.
- CSDCI may seek clarifications, verify submitted information, reject incomplete or unsupported applications, or discontinue the EOI process in accordance with applicable requirements.
- Applicants are responsible for the accuracy and authenticity of all submitted information and documents.
- No training may commence on the strength of this EOI alone. Written approval and any required work order/communication must be received before commencement.
- Applicable PM-AJAY guidelines and written directions of the competent authority shall prevail in case of inconsistency.
- The programme shall be governed by PM-AJAY provisions, applicable NSQF requirements and prevailing guidelines / directions of the competent authority.
- If an interim delay affects training sessions, placement obligations or documentation, the Training Partner must notify the Department and CSDCI in writing, stating the reason, expected resolution timeline and supporting evidence. Failure to provide required notification may lead to cancellation of the work order.
- Unethical conduct or non-compliance may result in cancellation and further action under applicable rules. Applicants shall bear their own costs of preparing and submitting the EOI.

CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

ANNEXURE 1

APPLICANT'S EXPRESSION OF INTEREST

To,

The Chief Executive Officer

Construction Skill Development Council of India (CSDCI)

Gurugram, Haryana

Subject: Submission of EOI / Final Proposal for PM-AJAY STT – Construction Sector – West Bengal

Dear Sir/Madam,

In response to the invitation for submission of a final proposal for Short-Term Training under PM-AJAY in West Bengal, we hereby express our interest to participate in the process.

We submit the required organisational details, previous STT experience, Training Partner and SMART Training Centre details, trainer / Master Trainer / examiner details, course-wise target proposal, skill gap report, industry linkages, financial proposal and declarations for consideration by CSDCI.

Yours faithfully,

Signature of Authorised Signatory: _____

Full Name: _____

Designation: _____

Organisation: _____

Seal and Date: _____

Note: To be furnished on the letterhead of the applicant organisation.

CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

ANNEXURE 2

ORGANISATIONAL CONTACT DETAILS

S. No.	Information Required	Details
1	Name of Organisation	
2	Legal status / type of organisation	
3	Main areas of business / training experience	
4	Registration / incorporation number and date	
5	Registered office address	
6	Office address in West Bengal, if any	
7	PAN and GST details, as applicable	
8	Whether blacklisted/debarred by any Government / PSU / Government body; if yes, provide details	
9	Contact person / SPOC name and designation	
10	Telephone number and email ID	
11	Website, if any	

Documents to enclose: registration/incorporation proof; PAN and GST documents, as applicable; relevant experience details; and undertaking/disclosure regarding blacklisting or debarment.

Authorised Signatory: _____ Name: _____

Signature & Seal: _____ Date: _____

CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

ANNEXURE 3

INFRASTRUCTURE & TRAINING CAPACITY DETAILS

S. No.	Information Required	Details
1	Name of Training Provider	
2	Training Centre ID (if applicable)	
3	Full address of proposed training centre in West Bengal	
4	Ownership status (Owned / Leased / Rented / Other)	
5	Job roles proposed and candidate numbers	
6	Number of classrooms and seating capacity	
7	Audio-visual facilities and internet connectivity	
8	Practical training area available (job-role-wise)	
9	Tools, equipment and consumables available (job-role-wise)	
10	Biometric attendance system availability	
11	CCTV coverage and footage retention arrangements	
12	Drinking water, washrooms, seating and PwD accessibility	
13	Batch size and monthly training capacity	
14	Candidate mobilisation plan and geographic reach	
15	Quality assurance, reporting and documentation arrangements	

Attach dated and geo-tagged photographs of the centre, classrooms and practical training areas, along with proof of ownership, lease or access to the premises.

Declaration: I/We certify that the information above is accurate and that the stated facilities will be made available for the approved programme, subject to final approval.

Authorised Signatory: _____ Name & Designation: _____

Organisation: _____ Seal & Date: _____

CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

ANNEXURE 4

TRAINER & KEY STAFF DETAILS

Provide details of trainers and key staff proposed for the selected job roles. Training must commence only after suitably qualified and CSDCI ToT-certified trainers have been deployed.

S. No.	Name	Designation / Job Role	Qualification	Relevant Experience	CSDCI ToT Certificate / Validity	Employment Status
1						
2						
3						
4						
5						
6						
7						

Attach copies of relevant qualification, experience and ToT certificates. Indicate the proposed trainer against each job role and any entrepreneurship trainer certification, where applicable.

Authorised Signatory: _____ Name: _____

Signature & Seal: _____ Date: _____

CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

ANNEXURE 5

JOB-ROLE-WISE DEMAND / DOCUMENT CHECKLIST

A. Job-role-wise demand: Complete one row for each proposed job role and centre. Add further rows if required.

S. No.	Job Role	QP Code	District / Proposed Centre	Target Requested	Trainer Available (Y/N)	Tools / Infrastructure Ready (Y/N)	Relevant Experience	Mobilisation Plan / Remarks
1								
2								
3								
4								

B. Document checklist: Mark Yes / No / Not Applicable and add remarks. If a document is not applicable, provide a brief reason.

S. No.	Document / Information	Attached (Yes/No/NA)	Remarks
1	Organisation profile and registration/incorporation proof		
2	PAN and GST details, as applicable		
3	Relevant skill-development project experience and outcomes		
4	West Bengal training centre address, photographs and premises access proof		
5	Job-role-wise trainer list, qualifications and ToT certificates		
6	Tools, equipment, consumables and practical training infrastructure list		
7	Candidate mobilisation plan and target requested by job role		
8	Attendance, CCTV, geo-tagged photo and reporting arrangements		
9	Placement/self-employment facilitation plan and relevant LoIs, where applicable		
10	Signed declaration confirming accuracy and compliance		

CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

DECLARATION BY AUTHORISED SIGNATORY

I/We hereby confirm that our organisation is interested in being considered for implementation of PM-AJAY Short-Term Training in the Construction Sector in West Bengal for FY 2026–27.

I/We declare that the information and documents submitted with this EOI are true, complete and correct to the best of our knowledge. I/We understand that submission of this EOI does not guarantee empanelment or allocation of a training target, and that training may commence only after the required written approval and work order/communication.

I/We undertake to comply with PM-AJAY guidelines, applicable NSQF / QP requirements, CSDCI instructions and directions of the competent authority, as formally communicated and approved.

Authorised Person's Signature: _____

Name and Designation: _____

Organisation: _____

Date of Signature: _____

Organisation Seal: _____

Note: This declaration is to be furnished on the letterhead of the organisation.

CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)

ANNEXURE 6

DEPARTMENT-PRESCRIBED FORMATS

FORMAT I – DETAILS OF PREVIOUS EXPERIENCE IN FY 2023–2026

Sector	Course Name with QP Code	Name of Government Office issuing Work Order	Work Order / LOI No. & Date	No. of Batches Trained	No. of Trainees Trained	Date of Starting	Date of Completion	No. of Trainees Certified	No. of Trainees Provided Job

- Please enclose Work Order copy and either completion certificate or Final Payment certificate from concerned Government office.
- Without sufficient proof as above, previous experience will not count in the evaluation process.
- Work Orders issued directly to the Skill Council or to the Training Partner (if any engaged) will both count.

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FORMAT II – DETAILS OF EMPANELLED TRAINING PARTNERS, IF ENGAGED

Name of Training Partner with Full Address	QP Code & Course Name for which engaged	Districts proposed to be covered	No. of existing Smart TCs of the TP	No. of Trainers employed by the TP	Previous STT experience FY 2023–2026: No. of Intake	Previous STT experience FY 2023–2026: No. of Trainees Certified

- Please enclose Certificate of empanelment / enlistment of the TP under Sector Skill Council or PBSSD or NSDC.
- Please enclose Work Order copy for previous experience of TP, if any.
- No TP will be allowed to impart training in more than 2 separate Sectors. If such is detected subsequently, Work Order / LOI, if issued, will be revoked.

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FORMAT III – DETAILS OF SMART TRAINING CENTERS

Name of District	Name of Smart Training Center, if any	Address of Smart TC with block / municipality name	Smart TC ID (SIDH portal ID)	Sector / Sub Sector and/or Course Codes for which Smart TC is certified	How engaged (Owned / Rented / Leased / MOU with Third Party)

- Please enclose Smart TC enlistment Certificate from SIDH portal for all cases.
- Please enclose Rent / Lease / Third Party MOU or ownership document as applicable.

ANNEXURE 7 – WEST BENGAL OFFICE ESTABLISHMENT AND OPERATIONAL DETAILS

Applicants shall provide the following supplementary information for the West Bengal office referred to in Annexure 2. The office address and statutory/address proof already submitted in Annexure 2 need not be repeated.

S. No.	Information Required	Details
1	Date from which the West Bengal office has been operational	
2	Nature of office (Registered / Branch / Project Office)	
3	Number of permanent employees currently based at the West Bengal office	
4	Number of project/field personnel currently available in West Bengal	
5	Name and designation of the officer responsible for managing West Bengal operations	
6	Whether the office is currently functional and staffed (Yes/No)	

Supporting evidence: Submit a self-declaration on the applicant organisation's letterhead and, where available, supporting records establishing the operational period and staffing of the West Bengal office. Address proof already furnished under Annexure 2 need not be attached again. CSDCI may verify the office.

ANNEXURE 8 – SUPPLEMENTARY PROJECT PERFORMANCE AND SC/ST MOBILISATION DETAILS

This format is supplementary to Annexure 6, Format I. Applicants shall provide only the additional outcome details below for the projects already reported in Format I. Do not repeat work order particulars, batch counts, dates or trainees trained where those have already been furnished in Format I. Mention the corresponding row number of Format I.

Format I Row No.	Project / Scheme Name	Approved / Sanctioned Target	Candidates Enrolled	Candidates Assessed	SC/ST Candidates Mobilised / Enrolled	SC/ST Candidates Trained	Placement / Self-employment Outcome (No.)	Evidence Reference

Evidence may include certified MIS extracts, beneficiary summaries with unnecessary personal data masked, assessment/certification reports and placement or self-employment records. The applicant shall clearly identify the project and reporting period. Information already evidenced in Annexure 6, Format I need not be resubmitted.

ANNEXURE 9 – MASTER TRAINER, ASSESSOR/EXAMINER AND PROJECT MANAGEMENT PERSONNEL

Annexure 4 already captures the details of proposed trainers. This supplementary format is only for Master Trainers, assessors/examiners and project management/support personnel, and should not be used to repeat trainer entries already provided in Annexure 4.

S. No.	Name	Proposed Role	Sector / Job Role (if applicable)	Qualification	Relevant Experience	Certificate / Credential Details (ToT / ToA / Assessor, as applicable)	Availability / Deployment Status
1		Master Trainer					
2		Assessor / Examiner					
3		Project Manager					
4		District / Mobilisation Coordinator					

5		MIS / Monitoring Personnel					

Attach relevant qualification, experience and certification documents for the above personnel, along with their availability/consent or deployment confirmation. If any person is already listed in Annexure 4, provide only the person's name and cross-reference that annexure instead of repeating the details.

ANNEXURE 10 – SKILL GAP, EMPLOYER DEMAND AND INDUSTRY LINKAGE DETAILS

Applicants shall provide a brief skill-gap and employer-demand assessment for the districts and job roles proposed under this EOI. The district-wise target and mobilisation information already sought in Annexure 5 need not be repeated here. This format is intended to capture the basis for the proposed demand and the supporting industry linkages.

S. No.	District	Job Role / QP Code	Evidence of Local Skill Demand / Skill Gap	Name of Employer / Industry	Nature of Linkage (LoI / MoU / Undertaking / Other)	No. of Employment Opportunities Supported	Document Reference
1							
2							
3							
4							

Applicants shall attach the skill-gap assessment or other supporting basis used to identify demand, wherever available. ***Employer LoIs/undertakings supporting employment opportunities for at least 80% of the proposed intake are already required under the EOI; applicants shall attach the actual LoIs/undertakings and use this table only as a summary. The summary does not replace the employer documents.***