



Construction Skill Development Council of India

**INVITATION OF APPLICATIONS FOR SELECTION/ONBOARDING OF
NCVET AFFILIATED ASSESSMENT AGENCIES (AAS) WITH
CONSTRUCTION SKILL DEVELOPMENT COUNCIL OF INDIA (CSDCI)**

Date of issuance: 09-01-2023

**Construction Skill Development Council of India CPB - 201 & 202, Block-4B, DLF corporate Park,
Phase - III, MG Road, Gurugram - 122002 Near Guru Dronacharya Metro**

Table of content

Serial No.	Item	Page Number
1.	Overview	3-3
2.	Selection Framework	4-5
3.	Terms and conditions	6-6
4.	How to apply	7-7
5.	Annexure 1 Detailed Evaluation Matrix	8-9
6.	Annexure 1 Process of certification for Assessor	10-10
7.	Annexure 2 -Process of certification for Master Assessor	11-11
8.	Annexure 3 -Eligibility criteria for Assessor	12-12
9.	Annexure 4- Eligibility criteria for Master Assessor	13-13
10.	Annexure 5- List of job roles	14-17

GLOSSARY:

ACRONOMYS	FULL FORM
SSC	Sector Skill Council
AA	Assessment Agency
AB	Awarding Body
CSDCI	Construction skills development council of India
NCVET	National council of vocational education and Training
QP	Qualification Pack
NOS	National Occupational Standards
PC	Performance Criteria
OJT	On Job Training
MCQ	Multiple Choice Question
NCVET	National Council for Vocational Education and Training
PAN	Presence Across Nation
PMKVY	Pradhan Mantri Kaushal Vikas Yojana
NON - PMKVY	NON - Pradhan Mantri Kaushal Vikas Yojana
TOA / TOT	Training of Assessor / Training of Trainer
SOP	Standard Operating Procedure
TP	Training Provider
TC	Training Centre
SIP	Skill India Portal

1. About the construction Skill development council of India (CSDCI)

The Construction Skill Development Council of India hereinafter referred as “CSDCI” is a Non-Profit Organization, registered under Section 8 of the Indian Companies Act, 2013.

This Sector Skill Council has been constituted under the mandate of National Skill Development Corporation (NSDC) which is one of its own kind, Public Private Partnership organization in India to promote skill development.

CSDCI aims to develop, establish, standardize and sustain Industry Competency Frameworks, Skills Levels, and Occupational Standards, Build, create and deliver Capacity, Investment and Skilling outcomes which shall meet or exceed customer expectations through ethical, transparent and effective management of the Construction and Infrastructure Industry Skill Development Fund.

CSDCI endeavors to establish, constantly monitor, update and sustain corporate values & ethics for all its participants, employees, industry members and related stakeholders.

2. Vision

Be the leading apex body of the Construction & Infrastructure Industry in Development & support of Skilling Solutions and advocacy of all connected Service for ensuring the skill needs of the Construction Industry.

The basic objective behind the formation of CSDCI is to create a credible and effective mechanism with the support of relevant and interested stakeholders to manage the task of skill development across the country and meet the current and future skill needs of the construction industry.

3. Objective of Request for Application (RFA)

CSDCI wishes to onboard and select Assessment agencies from a pool of NCVET affiliated Assessment agencies for conducting assessments on CSDCI developed/owned job roles across India in all Indian languages as per CSDCI Norms.

4. Selection Framework

SELECTION PARAMETERS FOR AAs (WHO HAVE RECEIVED LOI FROM NCVET)			
Sr. No	Criteria	Means of verification of documents	Weightage
1	No of Assessment carried out with CSDCI/DGT	Email/letter issued by CSDCI/DGT regarding assessment carried out	4
2	No of Valid CSDCI assessors on payroll (Two Assessors of different occupation on payroll are mandatory)	Assessors declaration duly signed by assessor and AA and valid assessors' certificate.	15
3	No of CSDCI valid assessors on contract (Eight freelancer Assessors in four different occupations are mandatory)	Assessors declaration duly signed by assessor and AA and valid assessors certificate	15
4	No of occupations covered by valid CSDCI assessors (AA shall mandatorily cover four different Occupations)	Assessors declaration duly signed by assessor and AA and valid assessors certificate	10
5	No of job roles covered by valid CSDCI assessors (AA shall cover four Job Role under different occupation are mandatory)	Assessors declaration duly signed by AAs and valid assessors certificate	20
6	No of Valid CSDCI Master Assessors on freelancer (Two Master Assessor in different occupation one on payroll and one on contract are mandatory)	Assessors declaration duly signed by AAs and valid assessors certificate	10
7	Approved/appropriate Question bank in number of job roles (at present 57 job roles are active))	Question bank approval email/letter issued by CSDCI	15

8	Availability of online assessment platform (Knowledge and Skill)	Link of assessment portal developed by you and process doubt of on line assessment	10
9	Website portal availability	Link of your website portal	1

The Detailed Selection criteria is attached in annexure-1

5.1 New Agencies

1. New Agencies have to submit 'Letter of undertaking' mentioning No. of Assessors (Payroll and freelancers), Masters Assessors, occupations, job roles planned, question paper and regional presence till 30th April 2023 which are mandatory to be considered for selection (Serial Number 2 to 7)

2. Evaluation of New Agencies will be done on said numbers claimed in the letter of undertaking resulting in provisional selection up to 30th April 2023

3. The provisional selection list will be finalized and released by 1st February 2023

3. Post completion of provisional period, the provisionally selected new agencies will be evaluated based on claims/numbers submitted in letter of undertaking, based on evaluation score, the final selection will be awarded to new agencies by 30th April 2023.

5.2 Existing Agencies

1. The Existing agencies will have to submit as on existing numbers with them pertaining to serial 2 to 7 as mentioned above. Those existing agencies who are not fulfilling mandatory requirement mentioned in above selection table, they have to comply within 15 days

Note: Agencies having different geographical regional Presence in terms of presence of Assessors and operational offices will be given preference

5.3 Right to reject any or all Proposals/Applications

Notwithstanding anything contained in this RFP, the Authority reserves the right to accept or reject any Proposal and to annul the Selection Process and reject all Proposals, at any time without any liability or any obligation for such acceptance, rejection, or annulment, and without assigning any reasons thereof.

5.4 Misrepresentation/ Improper response by the Applicant Without prejudice to the generality of Clause

the Authority reserves the right to reject any Proposal if: (a) at any time, a material misrepresentation is made or discovered, or (b) the Applicant does not provide, within the time specified by the Authority, the supplemental information sought by the Authority for evaluation of the Proposal. Misrepresentation/ improper response by the Applicant may lead to the disqualification of the Applicant. If such disqualification / rejection occurs after the Proposals have been opened and the highest-ranking Applicant gets disqualified/rejected, then the Authority reserves the right to consider the next best Applicant or take any other measure as may be deemed fit in the sole discretion of the Authority, including annulment of the Selection Process.

Note: The selection parameters may change subject to any new directives/guidelines of NCVET

6. How to Apply

New interested Assessment agencies shall submit their Applications along with documents to CSDCI in hard copies and soft copies to below mention physical address and email addresses respectively as mentioned below:

Construction Skill Development Council of India
CPB – 201 & 202, Block-4B, DLF corporate Park, Phase – III,
MG Road Gurugram – 122002 Near Guru Dronacharya Metro

The covering letter is to be submitted under the signature of authorized representative/signature of the applicant on official letter head and official seal
To, The Chief executive officer, construction skills development council of India, gurugram-12202,

Existing agencies of CSDCI shall submit Application and documents only in soft copy format to email addresses:

1. aakash@csdcindia.org
2. shaikh@csdindia.org

Last date of submission of applications with all required documents is 25th January 2023

For any queries related to submission of applications and other issues, please contact the following concerned persons:

Aakash Ranjan - +91 9680251911
Shaikh Kadar: +91 7838106169

Annexure-1

<u>Detailed Evaluation Matrix</u>								
Sr. No	Criteria	Means of verification of documents	Weight age (%)	Range of marks				
1	No of Assessment carried out with CSDCI/DGT	Email/letter issued by CSDCI/DGT regarding assessment carried out	4	1 Lakh and more	50001 to 99999	25001 to 50000	10001 to 25000	Below 10000
				20	15	10	5	0
2	No of Valid CSDCI assessors on payroll (Two Assessors of different occupation on payroll are mandatory)	Assessors declaration duly signed by assessor and AA and valid assessor's certificate.	15	5 and more	4	3	2	Below 2
				20	15	10	5	0
3	No of CSDCI valid assessors on contract (Eight freelancer Assessors in four different occupations are mandatory)	Assessors declaration duly signed by assessor and AA and valid assessors certificate	15	50 and more	25 to 49	10 to 24	8 to 9	Below 8
				20	15	10	5	0
4	No of occupations covered by valid CSDCI assessors (AA shall mandatorily cover four different Occupations)	Assessors declaration duly signed by assessor and AA and valid assessors certificate	10	15 and more	11 to 14	6 to 10	4 to 5	Below 4
				20	15	10	5	0
5	No of job roles covered by valid CSDCI assessors	Assessors declaration duly signed by AAs and valid	20	20 and more	15 to 19	10 to 14	4 to 9	Below 4

	(AA shall cover four Job Role under different occupation are mandatory)	assessors certificate							
				20	15	10	5	0	
6	No of Valid CSDCI Master Assessors on freelancer (Two Master Assessor in different occupation one on payroll and one on contract are mandatory)	Assessors declaration duly signed by AAs and valid assessors certificate	10	12 and more	8 to 11	4 to 7	2 to 3	Below 2	
				20	15	10	5	0	
Sr. No	Criteria	Means of verification of documents	Weight age	Range of marks					
7	Approved/a ppropriate Question bank in number of job roles (at present 57 job roles are active))	Question bank approval email/letter issued by CSDCI	15	60%of (57 job roles)	40%of (57 job roles)	20%of (57 job roles)	10 %of (57 job role s)	Less than 10% (57 job roles)	
				20	15	10	5	0	
8	Availability of online assessment platform (Knowledge and Skill)	Link of assessment portal and process demonstratio n of the same	10	If available		If not available			
				20		0			
9	Website portal availability	Link of your website portal	1	If available		If not available			
				20		0			

Annexure-2

Program structure of Training of Assessor (TOA) programs:

Sr.No.	Description	No of days	Mode
1.	Orientation on Domain component as per Qualification pack (QP) of CSDCI	2	Offline
2.	Training on Platform component as per Qualification Pack (QP) of CSDCI	6	Offline
3.	Assessment on Domain QP of CSDCI	1	Offline
4.	Assessment on Platform QP of CSDCI	1	Offline

Fee structure:

Domain: 11000 INR per participant

Only candidates who meet criteria attached as annexure 4 is eligible to participate in TOA program

Annexure-3

The Typical Program structure of Master Assessor program

Sr.No.	Description	No of days	Mode
1.	Orientation on Domain Skills as per Qualification pack (QP) of CSDCI	1	Offline
2.	Assessment on Domain Skills of CSDCI	1	Offline
3.	Training and assessment by MEPSC on platform skills as per QP on Master Assessor QP (MEP/Q2702)	7	Online

Fee structure:

Domain: 3500 INR per participant

Platform:-8070 INR per candidate (To be confirmed from MEPSC) for Master Assessor conducted by MEPSC in online mode

Or

Platform: 9440 INR (To be confirmed from MEPSC) per certification for dual certification of Master Assessor and Master Trainer conducted by MEPSC

Note: The certificate of Master trainer or Master assessor is only generated after completing both domain and platform training & Assessment respectively. The gap between both type of training (domain and platform) shall not be more than three months.

For participation in TOA/TOMA programs, contact the following SPOC as mentioned below

1. Satyavir Singh -(satyavir@csdcindia.org), +91 7838703528

Annexure-4

Eligibility criteria for Assessor is tabulated below:

Minimum Educational Qualification of the Trainer	Required relevant Industry Experience				
	NSQF Level 2	NSQF Level 3	NSQF Level 4	NSQF Level 5	NSQF Level 6
B. Tech (Civil) Note :B.E/B.Tech (Electrical)is Eligible for job roles under Electrical occupation B.E/B. Tech Mechanical is Eligible for job roles under fabrication occupation	1 year	2 year	2 year	4 year	8 year
Diploma(civil) Note :Diploma (Electrical)is Eligible for job roles under Electrical occupation Diploma (Mechanical) is Eligible for fabrication occupation	2 year	4 year	5 year	6 year	10 year
ITI in related job role	3 year	5 year	7 year	8 year	13 year

Annexure-5

Eligibility criteria for Master Assessor is tabulated below:

Minimum Educational Qualification	Total relevant sectoral/Industry Experience (In Years)	Out of Total Experience, Training Experience (in years)
B. Tech in Civil	8 years	preferably 1 year
Diploma in Civil	10 years	preferably 1 year
ITI/12 th in related job role	13 years	Mandatorily 1 year

Annexure-6

<u>LIST OF JOB ROLES OF CSDCI APPROVED BY NCVET</u>						
S. No	Occupation	Job roles S. No.	QP Code	Job role	NSQ F Level	Version
1	Masonry	1	CON/Q0101	Helper Mason	2	2.0
		2	CON/Q0102	Assistant Mason	3	2.0
		3	CON/Q0113	Brick Mason Electives: (General/Plastering)	4	1.0
		4	CON/Q0104	Mason Tiling	4	2.0
		5	CON/Q0105	Mason Concrete	4	2.0
		6	CON/Q0115	Mason Stone (Elective: Dry Cladding/Wet Cladding)	4	1.0
		7	CON/Q0110	Foreman - Concrete	5	2.0
		8	CON/Q0111	Supervisor Structure	6	2.0
2	Bar Bending and Fixing	9	CON/Q0201	Helper Bar Bender and Steel Fixer	2	2.0
		10	CON/Q0202	Assistant Bar Bender and Steel Fixer	3	2.0
		11	CON/Q0203	Bar Bender and Steel Fixer	4	2.0
		12	CON/Q0204	Reinforcement Fitter	4	2.0

3	Shuttering Carpentry	13	CON/Q03 01	Helper Shuttering Carpenter	2	2.0
		14	CON/Q03 02	Assistant Shuttering Carpenter	3	2.0
		15	CON/Q30 01	Shuttering Carpenter (Elective: System Formwork / Conventional Formwork)	4	1.0
		16	CON/Q30 02	Chargehand Shuttering Carpenter (Elective: System Formwork/ Conventional Formwork)	4	1.0
4	Scaffoldin g	17	CON/Q03 14	Assistant Scaffolder -system	3	2.0
		18	CON/Q03 13	Assistant Scaffolder- conventional	3	2.0
5	Constructi on Electrical Works	19	CON/Q06 01	Helper Electrician	2	2.0
		20	CON/Q06 02	Assistant Electrician	3	2.0
		21	CON/Q06 03	Construction Electrician - LV	4	2.0
		22	CON/Q06 04	Foreman - Electrician works (Construction)	5	2.0
		23	CON/Q06 05	Supervisor - Electrical Works	6	2.0
6	Constructi on Painting	24	CON/Q05 01	Helper Construction Painter	2	2.0
		25	CON/Q05 02	Assistant Construction Painter & Decorator	3	2.0
		26	CON/Q05 03	Construction Painter & Decorator	4	2.0
7	Quality Assurance	27	CON/Q04 01	Helper - Construction Laboratory and Field	2	2.0

	and Quality Control			Technician		
		28	CON/Q04 02	Construction Laboratory & Field Technician	4	2.0
		29	CON/Q35 03	Strutural Steel NDT Tester UT/MPT/DPT	4	2.0
8	Rigging	30	CON/Q07 01	Khalasi (Assistant Rigger)	3	2.0
		31	CON/Q07 02	Rigger - Structural Erection	4	2.0
		32	CON/Q07 03	Rigger - Precast Erection	4	2.0
9	Fabricatio n	33	CON/Q12 01	Helper Fabrication	2	2.0
		34	CON/Q12 02	Assistant construction Fitter	3	2.0
		35	CON/Q12 03	Grinder- Construction	3	2.0
		36	CON/Q12 05	Construction Fitter	4	2.0
		37	CON/Q12 06	Fabricator	4	2.0
		38	CON/Q12 08	Foreman Fabrication	5	2.0
10	Prestressi ng	39	CON/Q08 01	Assistant Technician - Prestress	3	2.0
11	Surveying	40	CON/Q09 01	Assistant Surveyor	2	2.0
		41	CON/Q09 02	Surveyor	6	2.0
12	Roads & Runway Constructi on	42	CON/Q10 01	Assistant Pavement Layer	2	2.0

13	Interior & Exterior Finishes	43	CON/Q11 01	Helper Interior Finishes	2	2.0
		44	CON/Q11 02	Helper Facade Installer	2	2.0
		45	CON/Q11 03	Assistant False Ceiling and Drywall Installer	3	2.0
		46	CON/Q11 04	Assistant Facade Installer	3	2.0
		47	CON/Q11 05	Doors & Windows Fixer	4	2.0
		48	CON/Q11 06	Facade Installer	4	2.0
		49	CON/Q11 07	False Ceiling & Dry Wall Installer	4	2.0
14	Draughting	50	CON/Q13 01	Draughtsperson-Civil works	4	2.0
15	EHS	51	CON/Q14 01	EHS Steward	4	2.0
		52	CON/Q14 02	Supervisor - Site EHS	6	2.0
16	Store Keeping	53	CON/Q15 01	Store Assistant -Construction	3	2.0
		54	CON/Q15 02	Junior Store Keeper - Construction	5	2.0
17	Masonry-Rural	55	CON/Q36 03	Rural Mason	4	2.0
		56	CON/Q36 04	Rural Mason-Helper	2	1.0
		57	CON/Q36 05	Assistant Rural Mason	3	1.0