**EMPANELMENT OF MASTER TRAINER AND MASTER ASSESSOR WITH CSDCI**

# About the CSDCI

The Construction Skill Development Council of India (CSDCI) is a Non-Profit Organization, registered under Section 8 of the Indian Companies Act, 2013.

This Sector Skill Council has been constituted under the mandate of National Skill Development Corporation (NSDC) which is one of its own kind, Public Private Partnership organization in India to promote skill development.

CSDCI aims to develop, establish, standardize and sustain Industry Competency Frameworks, Skills Levels, and Occupational Standards, Build, create and deliver Capacity, Investment and Skilling outcomes which shall meet or exceed customer expectations through ethical, transparent and effective management of the Construction and Infrastructure Industry Skill Development Fund.

CSDCI endeavors to establish, constantly monitor, update and sustain corporate values & ethics for all its participants, employees, industry members and related stakeholders.

Vision

Be the leading apex body of the Construction & Infrastructure Industry in Development & support of Skilling Solutions and advocacy of all connected Services for ensuring the skill needs of the Construction Industry.

The basic objective behind the formation of CSDCI is to create a credible and effective mechanism with the support of relevant and interested stakeholders to manage the task of skill development across the country and meet the current and future skill needs of the construction industry.

# Objective

It has been a constant endeavor on the part of the csdci to create a pool of Quality trainers and Assessors through training program. CSDCI intends to have a pool of CSDCI Certified Master Trainers and Master Assessors. Hence, we look forward to empanelment of the MASTER TRAINER in various job roles/trades at different NSQF level having adequate academic, Professional, and industry experience, who can contribute in conducting sessions in TOT and TOA programs. And MASTER ASSESSOR for conducting assessment of Training of Trainer (TOT) and Training of Assessor (TOA) participants/batches as per process stipulated by CSDCI. The job roles in which empanelment are sought is attached as annexure-3. The eligibility criteria and process of becoming a certified Master Trainer and Master Assessor is attached as annexure-1&2

# Scope of Work for Master Trainer

* To conduct in-person training session in Training of Trainers (TOT) and Training of Assessors (TOA) programs(if dual certification) in TOT/TOA centers spread across different regions of India as per methodologies stipulated by CSDCI
* Review and develop training modules from time to time
* To prepare session plan /Training delivery plan as per QP-curriculum requirements.
* The Master trainer should adhere to the delivery norms of training and any deviation would affect the empanelment with CSDCI.
* The Master assessors shall carry out all the documentation works involved in pre ,during and post assessment as stipulated By csdci
* Conduct In-person/physical inspection of Training centre spread across country as per norms stipulated by CSDCI

# Scope of work for Master Assessor

* To conduct In-person Assessment of Training of Trainers(TOT) and Training of Assessors(TOA) programs in TOT/TOA centers spread across different regions of India as per methodologies stipulated by CSDCI
* Conduct pre –assessment , during assessment and post assessment activities as per Assessment methodologies stipulated by CSDCI
* Review and Develop Assessment modules from Time to Time.
* Review and Develop Question papers to be used in Assessment of the programs as per methodologies stipulated by CSDCI.
* The Master Assessor should adhere to the delivery norms of the assessment and any deviation would affect the empanelment with CSDCI.
* The Master assessors shall carry out all the documentation works involved in pre ,during and post assessment as stipulated By csdci
* Conduct In-person/physical inspection of Training centers spread across country as per norms stipulated by CSDCI

# Honorarium/Perks

The empanelled faculties shall be paid honorarium/fees in accordance with the norms of csdci

# Terms of empanelment

* + - These Guidelines shall be effective from 18th July 2022 and remain in force until further reviewed by the CSDCI.
    - The empanelment is temporary and it shall be continued based on the effectiveness of training or assessment delivered and feedback received from the participants in the program and other stakeholders. It shall be reviewed from time to time and shall be renewed accordingly.
    - A Quarterly review of performance will done and ratings would be determined accordingly
    - A person who is proved for any misconduct / fraudulent dealings will stand to lose the empanelment with immediate effect
    - CSDCI may discontinue the services of empaneled Master trainer/Master Assessor and these Guidelines at any time without any notice

# How to Apply

# Interested candidates shall submit their applications to email addresses: [aakash@csdcindia.org](mailto:aakash@csdcindia.org), [satyavir@csdcindia.org](mailto:satyavir@csdcindia.org)

# Note- Application shall contain detailed information pertaining to educational qualifications and nature of work experience.

# Dis Qualification

* He/she is of unsound mind and stands so declared by a competent court.
* He/she has been convicted by a court of any offence, whether involving moral turpitude or otherwise, and sentenced in respect thereof to imprisonment for not less than six months and a period of three years has not elapsed from the date of expiry of the sentence.
* An Order issued by csdci for any member for professional misconduct or other misconduct and a period of 2 years has not elapsed from the date of expiry of the Order.

# Annexure-1

# Process of becoming a certified Master Trainer and Master Assessor

# The Typical Program structure of Master Trainer and Master Assessor program

|  |  |  |  |
| --- | --- | --- | --- |
| Sr.No. | Description | No of days | Mode |
| 1. | Orientation on Domain Skills as per Qualification pack (QP) of CSDCI | 1 | Offline |
| 2. | Assessment on Domain Skills of CSDCI | 1 | Offline |
| 3. | Training and assessment by MEPSC on platform skills as per QP Master Trainer QP (MEP/Q2602) and Lead Assessor QP (MEP/Q2702 | 7 | Online |

# Fee structure:

# Domain: 3500 INR per participant

# Platform:-8070 INR per participant for Master Trainer

# Or

# Platform: 9440 INR per certification for dual certification of Master Assessor and Master Trainer.

# Note: The certificate of Master trainer or Master assessor is only generated after completing both domain and platform training &Assessment respectively.

# Annexure-2

Eligibility criteria for Master Assessor and Master Trainer is tabulated below:

|  |  |  |
| --- | --- | --- |
| Minimum Educational Qualification | Total relevant sectroral/Industy Experience (In Years) | Out of Total Experience, Training Experience (in years) |
| B. Tech in Civil | 8 years | preferably 1 year |
| Diploma in Civil | 10 years | preferably 1 year |
| ITI/12th in related job role | 13 years | Mandatorily 1 year |

**Annexure-3**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **List of Job roles** | | | | | |
| **S. No** | **Occupation** | **Job roles S. No.** | **QP Code** | **Job role** | **NSQF Level** |
| 1 | Masonry | 1 | CON/Q0113 | Brick Mason Electives: (General/Plastering) | 4 |
| 2 | CON/Q0104 | Mason Tiling | 4 |
| 3 | CON/Q0115 | Mason Stone (Elective: Dry Cladding/Wet Cladding) | 4 |
| 4 | CON/Q0110 | Foreman - Concrete | 5 |
| 5 | CON/Q0111 | Supervisor Structure | 6 |
| 2 | Bar Bending and Steel Fixer | 6 | CON/Q0203 | Bar Bender and Steel Fixer | 4 |
| 7 | CON/Q0204 | Reinforcement Fitter | 4 |
| 3 | Shuttering carpenter | 8 | CON/Q3001 | Shuttering Carpenter  (Elective: System Formwork / Conventional Formwork) | 4 |
| 4 | Cosntruction-Electrical | 9 | CON/Q0603 | Construction Electrician - LV | 4 |
| 10 | CON/Q0604 | Foreman - Electrician works (Construction) | 5 |
| 11 | CON/Q0605 | Supervisor - Electrical Works | 6 |
| 5 | Construction painting | 12 | CON/Q0502 | Assistant Construction Painter & Decorator | 3 |
| 13 | CON/Q0503 | Construction Painter & Decorator | 4 |
| 6 | Quality Assurance and Quality Control | 14 | CON/Q0402 | Construction Laboratory & Field Technician | 4 |
| 15 | CON/Q3503 | Strutural Steel NDT Tester UT/MPT/DPT | 4 |
| 7 | Rigging | 16 | CON/Q0702 | Rigger - Structural Erection | 4 |
| 17 | CON/Q0703 | Rigger - Precast Erection | 4 |
| 8 | Fabrication | 18 | CON/Q1205 | Construction Fitter | 4 |
| 19 | CON/Q1208 | Foreman Fabrication | 5 |
| 9 | Prestressing | 20 | CON/Q0801 | Assistant Technician - Prestress | 3 |
| 10 | Surveying | 21 | CON/Q0901 | Assistant Surveyor | 2 |
| 22 | CON/Q0902 | Surveyor | 6 |
| 11 | Roads & Runway Construction | 23 | CON/Q1001 | Assistant Pavement Layer | 2 |
| 12 | Interior & Exterior Finishes | 24 | CON/Q1101 | Helper Interior Finishes | 2 |
| 25 | CON/Q1106 | Facade Installer | 4 |
| 26 | CON/Q1107 | False Ceiling & Dry Wall Installer | 4 |
| 13 | Draughting | 27 | CON/Q1301 | Draughts person-Civil works | 4 |
| 14 | EHS | 28 | CON/Q1401 | EHS Steward | 4 |
| 29 | CON/Q1402 | Supervisor - Site EHS | 6 |
| 15 |  | 30 | CON/Q1502 | Junior Store Keeper -Construction | 5 |
| 16 | Masonry-Rural | 31 | CON/Q3603 | Rural Mason | 4 |
| 17 | Scaffolding | 32 | CON/Q0314 | Assistant Scaffolder-System | 3 |
| 33 | CON/Q0313 | Assistant Scaffolder conventional | 3 |