



Hot Vacancy

Company Name : Construction Skill Development Council of India
Job Title : Manager (Quality)
Job Location : Delhi NCR
Age Limit : Not more than 35 years on the last date of receipt of application
No of Vacancy : One

Qualification and Experience:

1. B Tech/M Tech in Civil Engineering from a recognised University with strong academics.
2. Minimum 5 years of progressive experience with minimum 2 year construction site experience and two years quality control/assessment experience at construction sector
3. Proven track record of managing large projects involving civil Engineering and quality assurance.

Skills

1. Technical Knowledge of Civil Engineering Job roles.
2. Writing proposals and specifications for Civil works
3. Competitive analysis on Civil works & projects preparations
4. Managerial communications
5. Management Skills of training & quality assurance.
6. Knowledge of Soft Skills
7. Quality assurance knowledge & quality assurance analysis capability.

Key Functions and Responsibilities

1. Understanding the Competency needs of the Construction Industry for all relevant job roles/Occupation and Levels on a real time basis.
2. Preparation of quality parameters for training and assessments
3. Verification of assessment process with the CSDCI set parameters
4. Coordinate and interaction with Training Partner and NSDC on quality assurance processes.

Construction Skill Development Council of India

204, Aashirwad Complex, D-1 Green Park, New Delhi-110016

Website : www.csdciindia.org

Corporate Identity Number : U45400DL2013NPL257580

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Twitter: [@ConstructionSSC](https://twitter.com/ConstructionSSC)

5. **Advocacy and event coordination:** Coordinate for conducting workshops, conduct site visits for understanding functions of job skills and to create assessment criteria etc.
6. Review/audit of Quality Council of India/Internal Audit report on Training Accreditation
7. Ensure adherence of quality parameters by Training Partners & Assessing Body.
8. Ensure Infrastructure at Training Centers as per CSDCI guidelines.
9. Ensure Assessment process as approved by CSDCI is followed by Assessment Body during assessment.
10. Technical/Quality audit/verification of result on SDMS as per guidelines
11. Quality audit of ToT conduction and verification of ToT result
12. Preparation of tools & equipment required for training and assessment Job role wise.
13. Overall site visit to all schemes (random visit) and audit of training conduction of candidates
14. Play bridge role between the requirements of (operations) and Standards Department regarding quality related issues.
15. Coordination with standard related information and its finalization
16. Updating of Monitoring of projects as per guidelines/SOP including due diligence and inspection of Training Centers.
17. Follow up with Training Partners/Assessment Bodies on advisories related to the monitoring observation.
18. Monitoring of fund expenses and other transactions.
19. Conduct real time analysis for better project implementation.
20. Support program management & routinely conduct quality control checks

Gross Remuneration would be Rs. 7.00 Lacs per annum (negotiable) depending upon credential of the candidate.

Application (soft copy) should reach by 9th May 2018 at email id admin@csdcindia.org

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